

Friends of Moreleta Kloof

Moreleta Kloof Natuureservaat



Minutes for : Annual General Meeting (AGM) of Friends of Moreleta Kloof Nature Reserve
Venue : Rademeyers Chapel, Moreleta Kloof, Helios Street, Moreletapark
Date : Thursday 30 October 2014 **Time: 18:20 to 20:30**

Attendance:

	Name	Abbreviation	Title
Required:	Sarel van der Merwe	SvdM	FMK Chairman
	Andrew Meyer	AMR	FMK Director
	Jeannie du Plessis	JdP	FMK Director
	Johan Visser	JV	FMK Financial Director
	Pierre Steenkamp	PS	Director elect
	Lizel Steenkamp	LS	Secretary
Apologies:	Deirdre van Helsdingen	DvH	FMK Director
	Bailey & Bess Mmono		FMK Members
	Paul & Marion Edwards		FMK Members
	Piet & Estelle Alberts		FMK Members
	Susaar Wessels		FMK Member
Attendees:	Sarel van der Merwe	SvdM	FMK Chairman
	Pierre Steenkamp	PS	FMK Director Elect
	Lizel Steenkamp	LS	FMK Secretary
	Andrew Meyer	AMR	FMK Director
	Johan Visser	JV	FMK Director
	Jeannie du Plessis	JdP	FMK Director
	Adelene Marais	AM	City of Tshwane: Nature Conservation
	Helena Coetzee		
	Martie Malan	MM	FMK Member
	Sannie Erasmus		
	Emmi van Coller		
	Francois van Coller		
	Judy van Eeghen	JvE	FMK Member
	Erica van Zyl		
	Menanteau Silvis	MS	
	Mornay du Plessis		FMK Member
	Udo Fischer		
	Volker Schonfelder	VS	FMK Member
	Laura Jordaan	LJ	FMK Member

Item #	Description	Responsibility
1.	Opening and welcome SvdM opened the meeting at 18:21 and AMR opened with a prayer.	SvdM, AMR
2.	Attendance, apologies an proxy <ul style="list-style-type: none"> Apologies were received from DvH JdP supplied a list of apologies from friends, Bailey & Bess Mmono, Paul & Marion Edwards, Piet & Estelle Alberts and Susaar Wessels 	All
3.	Approval of minutes of 2013 AGM The minutes of the AGM of the FMK of 12 November 2013 were unanimously	All

	approved by the meeting.	
4.	<p>Confirmation of agenda</p> <ul style="list-style-type: none"> The agenda was unanimously approved by the meeting. SvdM invited the meeting to add points to the agenda if required, but no further points were proposed. 	
5.	<p>Chairman's report</p> <p>5.1 Overview and status of FMK projects and activities The FMK constitution was recently amended at a Directors meeting, stating that a minimum of 2 and a maximum of 6 directors must be appointed.</p> <ul style="list-style-type: none"> <u>Discovery and Sensory Trail Project</u>: Phase 1 of the project which includes a wooden rest deck and toilet combination as well as a bird hide and paved parking is in use but we have a serious shortage of water for the toilet facility. Nature Conservation organized the connection to the sewer. The water supply to the reservoir for the toilet continues to be a point of concern that must be addressed as a matter of urgency. <u>Removing alien plants and trees from the Reserve</u>: This problem is being addressed. Nature conservation is in the process of cleaning up. We also endeavour to obtain the involvement of Schools and Training Institutions to remove reeds and water plants from the dam. <u>Protection of the Palisade Fence</u>: We are actively seeking donors to help our partner, Nature Conservation, with the Protection of the palisade fence by means of a professional rust convertor. We have painted approximately 300 metres in Rutgers street. We still have a long way to go but, with the help of Nature Conservation and donations we will succeed. Events: Jeannie is organizing regular events and outings to promote the Moreleta kloof <p>5.2 Highlights</p> <ul style="list-style-type: none"> The bird hide is functional and well used. Reduction of game in the Kloof to address overgrazing. <p>5.3 Concerns</p> <ul style="list-style-type: none"> Condition of the Palisade Fence. Forced entry through the Palisade Fence. Construction work at Rubenstein and Blouhaak. Quality and availability of guards. <p><u>Conclusion</u></p> <ul style="list-style-type: none"> SvdM thanked all the donors who contributed towards the upkeep of the fence as well as Johan Pieters for repairing the fence on a regular basis SvdM gave a special thanks to Jeannie for her time and devotion spent organizing various events throughout the year. 	
6.	<p>Overview and approval of financial statements</p>	
6.1.	<p>Overview and approval of 2013/2014 financial statements</p> <ul style="list-style-type: none"> JV presented the FMK 2012-2013 financial statements. These financial statements will be made available on the FMK website. The meeting unanimously approved the financial statements. JV mentioned that the problem with SARS was sorted and that a TAX Clearance Certificate was issued but that someone will have to be nominated to retrieve this certificate from SARS. He will inform the directors as to how they need to go about nominating someone, what procedure they should follow. 	JV, SvdM
6.2.	<p>Overview and approval of 2014/2015 Budget Because FMK does not have a regular income there is not a specific budget, funds generated through membership fees and donations will be allocated to projects on the basis of priority and donation specifications.</p>	JV
6.3.	<p>Vote of thanks to Bookkeeper and Auditor The meeting thanked JV for the preparation of the financial statements and budget and the auditors were thanked for the audit performed as well as the preparation of the financial statements for the meeting.</p>	SvdM

6.4.	Appoint /confirm Bookkeeper and Auditor for next year The meeting unanimously re-appointed CMV Auditor as FMK auditors for the next financial year.	All
7.	Moreleta Kloof projects and activities	
7.1.	Palisade maintenance <ul style="list-style-type: none"> Palisade maintenance continues to be a problem that requires ongoing attention. Through donations a 300m stretch of fence was painted in Rutgers street with the preferred high quality rust resistant paint. There are 30liters of paint already paid for, as soon as FMK acquires reliable labour, painting will continue first in Rutgers and then around the rest of the fence. AM said that there is an initiative from the city council, “the Poverty relief project” that will be used to prepare and paint the fence, they will either start in Blouhaak or the fence in Rubenstein between Rutgers and Jacques Street which also needs urgent attention. The fence on the opposite side where the construction work is in progress will be attended to when the construction has been completed. AM can be contacted directly when more paint becomes available. SvdM thanked AM for their role in the continued maintenance of the palisade fence. 	SvdM, AM
7.2.	FMK Membership and involvement <ul style="list-style-type: none"> JdP said that there is only a small number of people (FMK members) that visit the Kloof regularly and that the other members are not involved. Little to no support when it comes to clean-up activities in the Kloof. EvZ is involved with other friends groups and suggested that the less pleasant activities such as clean ups be combined with fun activities i.e. “Kleilat-gooi” HC said that Hoerskool Waterkloof pupils have done a lot in the Kloof, SvdM said that she must please pass along the relevant contact details so that he can send them a letter of appreciation from FMK. There will be a discussion during the next directors meeting to identify areas and ways to increase membership involvement. AM suggested a WhatsApp group for FMK members. This can be used to keep member up to date on happenings in and around the Kloof as well as serve as a means to communicate the needs of/ problems experienced by the FMK directors to actively involve members in Kloof management activities. Menanteau will manage the WhatsApp group. 	JdP, MS, HC, SvdM
7.3.	FMK marketing, new signage, display cabinet and regulations <ul style="list-style-type: none"> JdP said that the display cabinet at the information den looks bad and is in dire need of repair. JdP received quotations for the repair, but a notice will be put on the Facebook page and new WhatsApp support group to see if there is someone that will be able to assist with this problem. Nature Conservations is putting up a roof, 5x10m and this can then be used for talks. 	JdP, AM
7.4.	Clean-up, clearing of invader plants <ul style="list-style-type: none"> JdP thanked the Work for Water team, they are doing a wonderful job. The reeds at the hide is also problematic, there are ways to treat them with biological poison, JdP will follow up and give feedback. There will be a discussion at the next directors meeting regarding getting someone in to do clean-up on a regular basis and the funds needed for this. Friends and other community members will also be asked to supply labour for clean-up in the reserve via Facebook and the new WhatsApp group 	JdP
7.5.	Water supply to toilet <ul style="list-style-type: none"> Nature Conservation wants to transfer the account to the city council and then bill Rademeyers for their use separately (meter already installed). The water for the toilet as well as the proposed future facility at the entrance will then be on the municipality’s account. But before this can happen, the overdue amount on the account must be settled, there are plans in place for this to happen. The alternative, a “dompel pomp” is problematic as the river’s water level varies a lot and environmental approval will have to be obtained. 	AM

	<ul style="list-style-type: none"> AM said that she had given orders that the tank must be filled every Friday and that she must be notified if this does not occur. 	
7.6.	<p>Differential access control options</p> <ul style="list-style-type: none"> Proposal in process, once finished it will be brought before the directors and nature Conservation with feedback given the the friends. There is a problem with people signing in but not signing out, this will be address in the proposal. JdP said that the guards available currently are doing a good job. 	AMR
7.7.	<p>Absa Payment Pebble</p> <p>Could possibly be a cost effective way to offer an avenue for donations to FMK by visitors to the Reserve. The possibility will be investigated and discussed at the next directors meeting.</p>	JdP
7.8.	<p>Construction c/o Blouhaak and Rubenstein</p> <p>New contractor was finally appointed, the site will be handed over to them on Monday 3/11/2014.</p>	AM
7.9.	<p>Sewage leaks and pollution</p> <ul style="list-style-type: none"> Continuous problem. JdP reports problems as soon as they arrive but it sometimes takes days before the problems are fixed. Pipelines are not sufficiently maintained and fixed. JdP looked into different options, will contact Roto Rooter and ask if they will be willing to properly clean the most problematic line. The rain is helping to clear away some of the pollution. 	JdP
7.10.	<p>Review Jeannie du Plessis' points for discussion (email attached)</p> <ul style="list-style-type: none"> Point 4. More open meetings should be held where people can discuss events in the Kloof and the problems that arise. It was reiterated that JdP was welcome to meet with her supporting team at any time to discuss issues, but that the board of directors should be kept informed regarding problems that arise and decisions to be made and events organised. Point 9. Erica van Zyl informed the meeting that Civil Engineering students from UP will be doing their practical work in the Moreletakloof reserve. They will be attempting a "pre rehabilitation" project to protect the wetland (prevent damage). Repair the bridge and build small banks up and downstream of the bridge. – this is a Moreletaspruit initiative. Sarel thanked them on behalf of the friends. 	JdP
7.11.	<p>Tshwane Nature Conservation inputs and feedback regarding Status of game in the reserve (Quantities per type, medium term management plan, risks, highlights)</p> <ul style="list-style-type: none"> AM proposed the possibility of a VA instead of a Section 21 as this will put less stress on directors. This option will be thoroughly investigated and discussed during the next directors meeting and feedback given 'n the decision. Nature Conservation removed 2/3 of the buck and brought in new rams to prevent inbreeding and overgrazing. 5 new "rooi ribbokke" was introduced to the reserve last week, a new species to the reserve. Approximately 12 springbok rams still need to be removed to improve the balance between males and females. Documentation to proclaim Moretelakloof Nature reserve as a reserve has been handed in and is currently at provincial level. This is a slow and lengthy process, AM follows up every 2 months. Faerie Glen has been proclaimed and we should be next. AM thank FMK for their continued support and contribution and SvdM also thanked Nature Conservation for their continued support, contribution and inputs. AM proposed a WhatsApp group for FMK 	AM
8.	<p>Confirmation / election of directors and resignations</p> <ul style="list-style-type: none"> SvdM was reappointed AMR was reappointed PS. Was reappointed 	SvdM

	<ul style="list-style-type: none"> • JdP was reappointed • LS was reappointed as secretary, but Menanteau Silvis was appointed as secondary secretary to support LS as and when needed next year while she will be on maternity leave. • DvH's resignation was received and accepted. • JV's resignation was received and accepted. • They were both thanked for their years of service to FMK by SvdM. • A notice will be put on FB and WhatsApp group for someone to help with the financials 	
9.	General No general points were added	All
10.	Next AGM A date will be set and communicated to friends and the public.	SvdM

Jeannie's points of discussion:

From: Jeannie du Plessis [mailto:jeanniedp@gmail.com]

Sent: 23 October 2014 02:54 PM

To: sarel van der merwe; Andrew Meyer; johan Visser; deirdre van Helsdingen; Lizel Steenkamp; pierre Steenkamp

Subject: Fw: Punte vir die Agenda/ 30 Oktober 2014.

Goeie middag,

Ek het net die volgende punte wat ons graag wil bespreek by die jaarvergadering.

Dit is punte wat belangrik is en deur almal bespreek moet word.

Ek sal weer aan almal n nota stuur om hulle te herrinner, en daar is plakkate op by die kloof, by Castle Walk, en by die Voëlskerm.

Groete,

Jeannie du Plessis

Agenda punte vir bespreking 30/10/2014.

1. VA versus Seksie 21) – **Agenda point 7.11**

2. Ons moet die water te kort by toilet aanspreek, dit word net gelaat, want die probleem word elke dag gehanteer, dus geen probleem vir iemand anders nie. Dalk nog n groter tenk (2 000l) oprig, en die rëenwater opvang. Waterlisensie aanvra, vir dompelpomp, sonpanele en aanlê van 50 m pype na die tenk. R16 000.00 waarvan helfde geborg is. Of n 520m pyplyn aanlê van hek af (R25 000.00, sonder die graaf van slote, net vir die lê) – **Agenda point 7.5**

3. Moet geld spandeer aan die vertoon kaste by die Informasie hut. Kan dit nie meer netjies hou, alles word gelamineer maar die wind waai die velle oral rond. Die agtergrond van die vertoonkaste moet waterdig wees, mooier lyk, en nuwe deurskynende voorkante aankoop (Dit is meer as R 1000.00) – **Agenda point 7.3**

4. Daar moet meer gereeld OOP vergaderings aangebied word, sodat almal n deel is van besluitneme en ook hul ideeskan oordra. Hulle moet deel van besprekings wees, asook alles wat aangepak word in die reservaat. Asook probleme.) – **Agenda point 7.10**

5. Ons moet beplan om dalk iets soos n “Container” of baksteen huisie by die hek aan te bring, sodat ons die wagte kan beveilig sodat ons wel n ingang kan vra. Vriende moet dit doen anders word fondse elders benut, daar kan ook n toilet opgerig word. Ons moet fondse inkry, almal sal gewillig wees om te betaal en ons hou die verkeertes uit. – **Agenda point 7.6**

6. Ons kan nie die naam van ons web-tuiste verander. Ons bereik voldoende mense, wat die web gereeld besoek om uit te vind van uitstappies en ander inligting. Die Info@moreletakloof.co.za word gereeld gebruik deur almal met enige navrae. Die mense weet hiervan. – **An attempt will be made to make the Friends more visible on the page**

7. Die Facebook word ook gereeld besoek en mense gebruik dit ook om dinge onder ons aandag te bring, of meer inligting te verkry van uitstappies wat aangebied gaan word. Baie suksesvol.

8. Die Palisade bly ook n baie belangrike projek wat altyd sal aandag nodig hê. Hier kom heelwat skelms in wat dit net gebruik as vinnige wegom of om te verdwyn na inbrake. Ons sien nooit enige persone, op die roetes nie. Ons hou baie goed dop vir die afhaal van ons bokke. Die wagte Eddie en Dawid doen baie moeite om te patroleer en maak ook seker dat daar geen plakkers in die kloof bly nie. Groot probleme waar die spruit in die kloof inkom. – **Agenda point 7.1**

9. Saterdag het die vleiland deskundiges gesê dat die water van ons spruit as gevolg van al die riool lekkasies, nou begin agteruitgaan. Hier was slegte riool lekke wat vinnig gerapporteer was, maar wat te veel tyd neem om reg te maak. Die veld bly ook vir maande vieslik vuil, die verrotte toilet papier maak sulke velle. Die water toestand verswak, dalk sal die rëen van dit wegspoel maar daar is ook groen draderige goed in die water regdeur Vleiland. – **Agenda point 7.9**

10. Ons moet gewone besoekers wat die kloof gereeld besoek oorreed om saam te werk as n span. Dit kan so aangenaam wees, en ons kan as families of ook dalk n groep uit die skole, saam werk. Ons moet almal saam werk, elkeen van ons wat betrokke is as Vriende asook gereelde besoekers. – **Agenda point 7.2**

11. Ons moet van die aanwysborde vervang (oues) en ook iets aanbring want dit raak nou mode om name op elke ou boom uit te krap. Ouers laai hul kinders af, en hulle doen net wat hulle wil. Net vriendelike borde oor ons ou bome in die kloof. – **Agenda point 7.3**

12. Bokke was verskuif, so die oorbeweiding sal herstel, na goeie rëen. Redelike permanente skade, deur nuwe indringer plante wat begin oorneem het. – **Agenda point 7.11**

13. Absa Pebble kan gebruik word vir fonds insameling teen n bilike prys. – **Agenda point 7.7**

14. Ons moet n netjiese bord opsit in parkering, sodat ons al die uitstappies wat aangebied word, mooi duidelik kan aanbring. Hier saam kan ook netjiese klein advertensie borde aanbring van besighede wat geld skenk aan die reservaat (groter bedrae) Ek het hout vir bord self, benodig net stutpale en dwars pale. Dis belangrik. – **Agenda point 7.3**

15. Bedanking aan Natuurbewaring vir die uitroei van indringers deur Wildlands (Work for Water), asook vir die verandering aan die Informasie Hut. Daar was ook nou n begroting beskikbaar gestel vir uitroei van pompoms, en verwydering van verspoelde brug. – **Agenda point 7.4**

16. Die h/v Blouhaak en Rubenstein bly onvoltooid en ons palisades meer bedreig aan daardie kant (Rubenstein tot Van Bergen) Ons bly dit hanteer maar daar kom niks hiervan nie. – **Agenda point 7.8**

17. Net n gedagte, om dalk Saterdag en Sondag Muffins en Koffie te verkoop tussen 5.30 en 9 uur, in die oggende. – **This was not discussed**

Meeting adjourned at 20:30

Minutes of meeting approved by:

Sarel van der Merwe
Chairman of FMK